



University Regulations on Student Fees

Academic year 2026/2027

*Approved by the Board of Directors at its meeting on 27 August 2026
Issued by Rector's Decree No. 093/2026 of September 9th 2026*

UniNeuromed is committed to equal opportunities. In these Regulations, any use of the masculine gender in a neutral sense is intended solely to ensure the simplicity and readability of the text.

Introduction and scope

These Regulations regulate, for the 2026/2027 academic year, the amounts, due dates and methods of payment of university fees and charges, as well as the main administrative consequences relating to a student's fee status.

These Regulations apply to students enrolled or registered for the 2026/2027 academic year on UniNeuromed degree programmes to which the following amounts relate, as well as to students admitted to the same academic year following a transfer from another University.

All amounts due under these Regulations must be paid via the PagoPA system, in accordance with the procedures made available by the University on the student portal, unless otherwise expressly stated by UniNeuromed.

Payment is considered to have been completed on the date shown on the PagoPA electronic receipt or on the date of crediting if made by another standard means of payment. Payments made by other means do not constitute discharge of the obligation, unless prior written authorisation has been granted by the University. Students are required to retain their payment receipt.

1. Amounts and payment deadlines

The total amount of fees due for the three-year Bachelor's degree programme in **Materials Science** is **€2,500.00**. In order to complete enrollment or registration for years of study following the first year, students are also required to pay the regional fee for the right to education, set at €140.00 for the 2026/2027 academic year, and stamp duty – as of today, unless otherwise provided for by future legislation – amounting to €16.00. For students enrolled or registered for the 2026/2027 academic year on the three-year Bachelor's degree programme in Materials Science, the payment of the amount due in instalments is structured as follows:

Installment	Deadline	Amount
1 ^a installment	16 November 2026	€ 1.400,00
2 ^a installment	31 December 2026	€ 550,00
3 ^a installment	31 March 2027	€ 550,00

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The total amount of fees due for the Master's Degree programme in **Cognitive Sciences and Mind Studies** is **€3,000.00**.

In order to finalise enrollment or registration for years of study following the first year, students are also required to pay the regional tuition fee, set at €140.00 for the 2026/2027 academic year, and stamp duty of €16.00. For students enrolled or registered for the 2026/2027 academic year on the Master's Degree Programme in Cognitive Sciences and Mind Studies, the payment of the amount due in instalments is structured as follows:

Installment	Deadline	Amount
1 ^a installment	16 November 2026	€ 1.680,00
2 ^a installment	31 December 2026	€ 660,00
3 ^a installment	31 March 2027	€ 660,00

2. Incoming transfers

Students admitted following an inbound transfer are required to pay the tuition fee applicable to their degree programme and the academic year to which they have been assigned, in addition to the regional fee for the right to education and stamp duty.

The amounts and deadlines are those set out in these Regulations.

In the case of degree programmes with restricted intake, if the call for applications or the admission decision sets specific deadlines for completing enrolment, those deadlines shall take precedence. Enrolment is finalised upon payment of the first instalment and completion of the formalities specified by the University within the allocated deadline. Failure to meet these deadlines will result in the loss of the right to enrol in the cases and in accordance with the procedures set out in the call for applications or the admission decision.

3. Additional fees, exemptions, concessions and scholarships

Amounts due must be paid by the deadlines set out in these Regulations via online payment through PagoPA, using the relevant functions available on the student portal, or within the time limits specified above.

If a payment deadline falls on a Saturday, Sunday or public holiday, the deadline is automatically extended to the next working day.

Failure to pay the first instalment by the specified deadline will prevent the completion of enrolment or the renewal of enrolment. In the case of courses with restricted intake, the consequences set out in the relevant call for applications shall apply to admission or transfer procedures.

Late payment, made after the relevant deadline, will result in a surcharge of €100.00.

Until the outstanding debt has been settled, the student may not undertake any academic procedures nor avail themselves of administrative services contingent upon regular payment, including sitting examinations and the final assessment. Full academic status is restored once the payment and the applicable surcharge have been recorded; settlement of the debt does not result in the automatic reinstatement of deadlines or examination sessions that have already expired.

UniNeuromed applies the exemptions and other fee concessions mandatory under current legislation and applicable to legally recognised non-state universities, in the cases and under the conditions



For the 2026/2027 academic year, the University is offering further concessions, exemptions and support measures as specified in the attached document, subject to the availability of resources and taking into account economic and financial sustainability.

The implementing measures set out the beneficiaries and eligibility criteria, any quantitative or expenditure limits, the priority or ranking criteria, the deadlines and the documentation required, as well as the procedures for applying the benefit to the contribution due.

The percentage reductions granted are allocated proportionally across the three instalments in accordance with the same breakdown as that applied to the standard contribution (56% – 22% – 22%). However, any amounts not covered by the benefit remain payable, including, where applicable, the regional tax for the right to education, stamp duty and any further amounts due to third parties. Any measures adopted shall be publicised in accordance with the procedures established by the University. However, any amounts not covered by the benefit remain payable, including, where applicable, the regional fee for the right to education, stamp duty and any further amounts due to third parties.

4. Transfers to another University

An application to transfer to another university may only be approved following verification that the student's financial and administrative status is in order. Any amounts, stamp duties and any surcharges accrued in accordance with these Regulations and other applicable provisions remain due.

The student must submit this transfer application via the secure section of the student portal, in accordance with the procedure and deadlines specified therein. Should the online procedure be unavailable, the alternative procedures communicated by the Students' Registry shall apply.

This transfer application must be finalised by paying the processing fee of €150.00 and the stamp duty, which currently stands at €16.00 – unless otherwise provided for by law in the future – in accordance with the procedures indicated by the University.

For degree programmes with restricted intake, the student is required to provide any clearance certificate or other documentation requested by the host university.

Unless otherwise provided for by law or regulations, any amounts already paid by the date of submission of such a transfer application are non-refundable. Upon completion of the transfer procedure, the login details for services reserved for UniNeuromed students will be deactivated.

5. Right to withdrawal

Where enrolment or registration has been completed remotely or outside the University's premises, and the conditions set out in the current legislation on distance contracts are met, the student may exercise their right of withdrawal within 14 (fourteen) days of the conclusion of the contract. The intention to withdraw must be communicated to UniNeuromed via certified email (PEC) and, in the cases provided for by current legislation for contracts concluded via an online interface, via the dedicated online function made available by the University.

Should this right of withdrawal be exercised, UniNeuromed will refund the student the costs incurred for enrolment within the following 14 days, using the same payment method used by the student for the initial payment, unless a different payment method is expressly specified. The refund does not apply to payments made for stamp duty and regional tax. Amounts that are non-refundable by law or have already been paid to third parties and cannot be recovered by the University are excluded from the refund.



Exercising the right to withdraw is equivalent in effect to submitting a request to withdraw from the course.

6. Withdrawal from studies

Students may withdraw from the degree programme in which they are enrolled at any time.

To do so, students must submit an 'Application to withdraw from studies' via the secure section of the student portal, in accordance with the procedure and deadlines set out by the University. Should the online procedure be unavailable, the alternative arrangements communicated by the Student Registry shall apply. The application to withdraw must be finalised by paying the administrative fee of €50.00 and the stamp duty, which currently stands at €16.00 – unless otherwise provided for by law in the future – in accordance with the procedures indicated by the University.

For the purposes of fees and charges due to the University, the withdrawal takes effect from the date on which the complete and valid application, including payment of the stamp duty, is registered. An informal notification does not constitute a withdrawal from studies.

Unless otherwise provided for in relation to the right of withdrawal or by other specific provisions, withdrawal from studies does not entitle the student to a refund of amounts already paid as at the effective date of the withdrawal.

Only instalments due on or before the effective date of the withdrawal remain payable, together with any surcharges already accrued. Instalments due after the effective date of the withdrawal are not payable.

Upon completion of the withdrawal procedure, the login details for the relevant services will be deactivated.

7. Non-attendance and de facto dropout

Simply ceasing to attend lectures or to undertake academic activities does not constitute withdrawal from studies and does not result in the termination of the student's university studies. The student remains liable for the payment of fees due for the academic year in which they are enrolled, in accordance with the provisions of these Regulations.

To formally conclude their studies at UniNeuromed, students must submit an application to withdraw from their studies or request a transfer to another university in accordance with the procedures set out above.

8. Resumption of studies

A student who, following a break in their studies of at least two academic years, wishes to resume and reactivate their course of study, is exempt from paying university fees and contributions relating to the academic years in which they were not enrolled and is required to pay a fixed re-enrolment fee of €300.00 for each year of interruption, in addition to the fee due for the academic year in which they resume their studies and any amounts still outstanding in respect of the last year of regular enrolment. Any further exemptions provided for under current legislation remain unaffected.

During the period of interruption of studies, students may not undertake any academic procedures, except as may be provided for by legislation or University regulations.

Once finalised, the application for reinstatement cannot be withdrawn during the same academic year.

9. Students behind schedule

A student who does not obtain their degree by the final examination session of the final year of the standard duration of the degree programme must renew their enrollment as an over-time student for the following academic year. Unless otherwise expressly decided by the competent bodies and published before the start of enrolment, the tuition fees, instalments and payment deadlines applicable to the degree programme to which the student belongs shall apply to students who have exceeded the standard duration of study. The regional tax and stamp duty remain payable, where applicable.

10. Individual Courses

Enrollment in individual courses is subject to the payment of the following fees:

- € 120,00 as fee for enrollment procedures;
- € 36,00 for each CFU (University Credit) of the individual course;
- € 16,00 as stamp duty as at today's date, unless future legislation provides otherwise

11. Award of the qualification

The submission of an application for a degree and the award of the degree are subject to the student being up to date with their tuition fee payments and to the payment of any degree fee, stamp duty and any additional charges due to third parties. The amount and payment deadlines for the degree fee are set out in the University's regulations applicable to the academic year in which the application is submitted. Payments due to UniNeuromed are made via PagoPA in accordance with the deadlines indicated above; for external charges, the procedures of the relevant beneficiary organisation must be followed.

12. Personal data processing

Personal data collected in the context of the procedures governed by this Regulation are processed by UniNeuromed, in its capacity as Data Controller, in accordance with Regulation (EU) 2016/679 and the applicable national legislation on the protection of personal data.

13. Final Regulations

For legal and interpretative purposes, the text of these Regulations, as approved by the University's competent bodies and held on file at UniNeuromed, shall prevail.

In matters not expressly provided for in these Regulations, reference shall be made to the legislation in force, the Statutes and other applicable UniNeuromed Regulations.

Fees and charges levied by third-party bodies are payable at the rate in force at the time of payment. Any changes do not affect the amount of the university fees set by UniNeuromed and are communicated via the institutional website or the student portal.